

## Terms of Reference | Consultancy

### State of the German humanitarian system and global trends: Analysis and recommendations

Save the Children is the world's largest independent child rights organization. We are committed to promoting the rights of all children to health and survival, education and protection from violence and exploitation across 117 countries. Save the Children was founded in 1919 and has been active in Germany since 2004.

Save the Children Germany (SC Germany) is looking for a researcher or consultancy firm to conduct an analysis of the state of the German humanitarian system considering relevant international trends.

#### 1. Background

Save the Children Germany has been supporting humanitarian programmes, implemented by Save the Children country offices and partner organizations across Africa, Asia, and the Middle East since 2011 and has been working on humanitarian advocacy in Germany and Europe since 2014.

As part of our new strategy period (2022-24) Save the Children Germany aims to further develop and refine its humanitarian strategy, by better

- (1) aligning SC Germany's humanitarian priorities with global humanitarian trends to inform and guide our programmatic and policy work in Germany and
- (2) comparing strategic priorities of key stakeholders in Germany.

We want this to be based on research [from hereon after the analysis] that considers international studies, academic literature, and positions of German stakeholders as well as global key counterparts. The analysis should support decisions on selecting and prioritizing areas of focus for SC Germany's humanitarian strategy over the next 3 years and beyond and will include a set of recommendations, based on the analysis.

#### 2. Objectives

The primary objective of the analysis is to identify

- (1) current and potentially lasting trends in the humanitarian sector relevant to SC Germany's international programmes and policy work.
- (2) Match these trends with priorities within the German Government
- (3) Develop a set of recommendations for SC Germany's Humanitarian strategy based on (1) and (2).

This will be achieved through:

- [15%] Reflecting on the current state and future potential of current topics relevant to the humanitarian sector (such as, but not limited to, innovative financing, HDP Nexus, localization, greening humanitarian action, Anticipatory Action)
- [40%] Analyzing the current and potential future relevance of these to Save the Children's humanitarian programmes, with a specific link to Germany's current and future humanitarian political priorities
- [20%] Mapping the engagement and attention of German stakeholders regarding these topics

- [25%] Making practical recommendations for programming and policy and suggesting up to three focus areas for SCDE's humanitarian policy work to support SC's international programming most effectively.

### 3. Suggested methodology

- Desktop research: Review relevant literature list (provided) regarding current trends in the humanitarian sector (both political documents and relevant research pieces) and, if necessary, suggest additions
- Interviews: ~ 30 Stakeholder interviews with key informants (list to be provided, additions may be suggested), from Save the Children (incl. selected countries and regions), benchmark organizations, German stakeholders, e.g., Government, MoPs etc., as well as additional information sources, such as relevant thinktanks
- *Optional*: Online surveys or other data collection modalities to include additional data from broader stakeholder groups relevant to the future of the humanitarian sector

### 4. Deliverables

*All draft and final written products should be in English.*

- An inception report of no more than 10 pages that details the consultant's understanding of the assignment and presents a first draft of the structure of the final products (PowerPoint presentations and final report) as well as a timeline for the assignment.
- A final report of no more than 30 pages plus annexes, with executive summary (public-facing), addressing the objectives highlighted above. This should detail the main findings, and issue recommendations based on the findings; excerpts of interviews are to be provided in the annex
- Two power point presentations, to be used for final presentation of the analysis by the consultant, summarizing methodologies as well as main findings and recommendations and available for further use
- Three meetings
  - o one after the submission of the inception report with internal Steering group at SC Germany
  - o one meeting to discuss draft of final report with internal Steering group at SC Germany
  - o a final internal presentation at the end of the consultancy to present findings and recommendations to all relevant colleagues within Save the Children, both within SC Germany and SC International.

### 5. Required qualifications

- Demonstrated experience in similar types of research
- Relevant experience and up-to-date knowledge of the humanitarian sector and current trends
- Knowledge of political and policy work, especially within the German context
- English proficiency required, German proficiency is desirable (all draft and final products should be in English; interviews will have to be conducted in English and German).



## 6. Submission of interest

Interested applicants should submit the following:

- Documents and details or prior assignments that confirm that the applicant(s) have conducted comparable analyses in the past
- Covering letter including a description of the proposed approach and ideally suggested structure
- An estimation of costs, incl. daily rate, detailed by suggested activities and type of cost
- Examples of relevant work

## 7. Out of scope

The analysis of and recommendations for fundraising approaches or strategies should not be part of this analysis.

### Estimated timeframe

Timeline to be discussed with the consultant. The timeframe should not exceed three months after signing the contract.

Desk research	3 days
Conducting interviews	15 days
3 meetings	3x 8 hours (incl. preparation and review)
Report writing (Inception report plus final report)	10 days

### Enquiries and submission

Please send submission to [hannah.riegert-wirtz@savethechildren.de](mailto:hannah.riegert-wirtz@savethechildren.de) by **COB 20 May 2022**.

*Protecting children is a central mission for Save the Children. This implies that we do everything within our power to protect children from any risks within our own organization. Therefore, we require a commitment to work in accordance with Save the Children's Child Safeguarding Standards and request an extended criminal record certificate upon hiring.*

*One of our core organizational values is diversity. We therefore welcome applications regardless of gender, nationality, ethnic and social origin, religion/belief, disability, age, and sexual orientation and identity.*

